



Registry of Interpreters for the Deaf, Inc.

## **2011-2013 -- Fact Sheet**

### **Legislative Task Force (LTF)**

**Chair**

TBD

**Board Liaison**

TBD

**Staff liaison**

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***What is the Legislative Task Force (LTF) ?***

The Legislative Task Force assists the RID's Government Affairs Program (GAP) through greater presence within state and local governments and the administration of legislation and regulation that impact the professional sign language interpreting field. Having regional and local individuals involved in the associations government and public affairs efforts, will allow RID to be better equipped to advocate for the needs of interpreters as well as have greater access to the expertise and experience of practitioners in the field.

This task force will include volunteer leaders representing each of the five RID regions. Each regional member on the task force will work to establish a GAP network with each of the affiliate chapters within that region. Working with members from each region, it is hoped that GAP will be able to develop a more proactive approach to the legislative processes and have a broader reach toward supporting the RID membership and the work of RID.

***What is the Scope of Work?***

For the term 2011-2013, the Legislative Task Force members are charged to complete the following tasks:

1. To collaborate with GAP to identify interested local GAP representatives in each affiliate chapter who can offer local perspectives on government and public affairs issues.
2. To review the information gathered as part of GAP's State Law Project and assist with additions, corrections and updates and make recommendations on how RID can best share this information with the membership, affiliate chapters and the public.
3. To assist GAP in designing a plan to draft a *sample licensure law* to share with other chapters interested in licensure.
4. To work with local GAP representatives to keep them informed of GAP activities and assist them in strengthening RID relationships with state and local legislators.
5. To stay informed of any legislative or regulatory action within each regional territory of representation.
6. To be available to host or participate in a forum at national and regional conferences.
7. To serve as a resource for legislative program issues for RID.
8. To serve as a resource for educational program development and content for RID publications.
9. To address items referred to the committee by RID, GAP, or the board of directors.

***How is it organized?***

The task force is led by a chair that serves a two-year term with the support of the board and national office staff liaisons. Volunteer leaders work to meet the assigned scope of work within the two year term. Each volunteer leader is appointed for a two-year term and may be re-appointed for up to three consecutive terms, if the task force is approved to continue another term. Terms begin, once appointed, at the completion of the RID Biennial National Conference.

***How often does it meet?***

The task force generally holds at least quarterly conference call meetings each year (visually accessible conference calls, when appropriate). Between conference calls, email correspondence occurs to further the work of the committee. Face-to-Face meetings, which are budgeted for and hosted on an as-needed basis, are decided upon by the board and national office staff. The task force must submit a request to the board including a clear rationale for the face-to-face along with an agenda of the work to be accomplished during the meeting time. Additional travel for meetings and/or educational initiatives may be necessary depending on the scope of work.

***Who pays my expenses?***

Volunteer leaders, if approved, for travel to attend a face-to-face meeting will be reimbursed travel and lodging expenses and given per diem for meals. (See Volunteer Leadership Manual for additional details regarding reimbursements.) All other extraneous travel requests may be discussed on a case-by-case basis with the board and national office staff liaisons.

***What are my responsibilities as a Volunteer Leader?***

Volunteer Leaders are expected to attend all task force meetings and assist in accomplishing the tasks set forth in the scope of work and ultimately support the implementation of RID's Strategic Plan. An agenda must be developed prior to each meeting with each agenda item pointing to a task within the scope of work. (See Volunteer Leadership Manual for more information regarding position descriptions for each volunteer leader.)

The volunteer chair will review the scope of work and provide feedback related to the tasks, priorities, timelines, workflow, etc., to the board and national office staff liaisons at the beginning of every term. Throughout the term, the chair will work with the task force to provide a progress report to the board and national office staff liaisons prior to each scheduled board of directors meeting. Should the task force seek to address a project or issue outside the originally assigned scope of work, a formal request for that work assignment would need to be made via the progress report. Changes in the task force's scope of work must have prior approval from the board.

At the end of the term, the chair will submit a final progress report to the board and national office staff liaisons indicating the outcomes of the task force term, as well as make recommendations for future projects and initiatives for consideration by the board.