



RID Interpreters in Educational and Instructional Settings Member Section Profile (v.1.28.07)

Purpose:

To promote the interests and objectives of, enhanced communications with, and information sharing among, RID members who work in educational and instructional settings while following the philosophy, mission and goals of Registry of Interpreters of the Deaf Inc.

Objectives:

The primary objectives of the IEIS Member Section is to advocate for the needs and interests of RID members who are interpreters and/or transliterators in educational and instructional settings and to strengthen the ties between all members and officers of the RID by promoting recognition of the profession of educational interpreting.

Specifically:

1. To promote awareness of the needs of interpreters working in educational and instructional settings;
2. To provide a forum for Interpreters working in educational and instructional settings;
3. To foster an understanding within the general membership of the unique challenges and experiences of working in educational and instructional settings;
4. To serve as a resource to the RID board, national office of the RID, committees, the general membership and educational and instructional personnel regarding issues affecting educational interpreters and the profession of educational interpreting;
5. To recommend programs, activities and policies to the membership, Board of Directors, and the National Office that serve the interests and meet the needs of IEIS members;
6. To promote and review the development of position and free papers on subjects related to interpreting in educational and instructional settings;
7. To research, recommend and/or develop best practices to ensure the provision of the highest quality interpreting and transliterating services to Deaf and hard-of-hearing students and other consumers in educational and instructional settings;
8. To encourage and promote training and career opportunities in the field of educational interpreting;
9. To sponsor and/or provide workshops and professional development which address the needs and concerns of interpreters working in educational and instructional settings;
10. To act as a referral and/or resource to other organizations about issues pertaining to interpreting in educational and instructional settings.

Goals:

1. To hold forums at RID national conferences;
2. To hold forums at RID regional conferences;
3. To advise the membership, Board of Directors, and the National Office on issues pertaining to IEIS members;
4. To prepare position papers and/or statements for the Board of Directors and the RID membership on issues pertaining to IEIS members;
5. To recommend programs, activities and policies to the membership, Board of Directors, the National Office and RID national committees which are in the interests of IEIS members;
6. To act as a resource to standing and ad hoc committees on issues pertaining to IEIS members;
7. To disseminate information to the general membership regarding IEIS organizational activities;
8. To disseminate information to members of IEIS regarding developments in the field of educational interpreting and other issues pertaining to IEIS members;
9. To encourage and engage in communication and collaboration with other entities whose purpose and objectives are of interest to or affect interpreters working in educational and instructional settings;
10. To encourage the active involvement of members of IEIS in RID;
11. To encourage the development of, and provide resources for, a web-based forum and information clearing house on interpreting in educational and instructional settings.

Membership:

1. All members in good standing of RID who support the purpose and objectives of IEIS shall be eligible for membership.
2. Members of IEIS may belong to more than one Member Section at a time.
3. No RID member may be denied membership in the IEIS Member Section.
4. Those IEIS members who identify themselves as interpreters working in educational or instructional settings shall be eligible to vote in all IEIS meetings, referenda, and elections.
5. RID membership forms and/or other officially designated RID venues shall be the only means by which members can affiliate with IEIS.

IEIS Council:

1. The officers and regional delegates of the Interpreters in Educational and Instructional Settings Member Section shall collectively be referred to as the IEIS Council.
 - a) The IEIS Council shall be comprised of a chair, vice-chair, secretary/treasurer, and one delegate from each region.
 - b) The IEIS council shall follow the guidelines set forth in the Policies and Procedures Manual.
2. Duties of Officers and Region Delegates:
 - a) ***Chair:***
 - i) Serves as chair of all IEIS Council meetings and national IEIS Member Section meetings and conference forums
 - ii) Appoints committees for the IEIS Member Section;
 - iii) Acts as a liaison between the IEIS Member Section and the RID Board of Directors;
 - iv) Facilitates development of Member Section activities and objectives;
 - v) Produces and/or provides activity and financial reports of IEIS activities to the members, membership, or Board as required by Appendix R. Member Sections;
 - vi) Maintains other powers as assigned by the RID Board or the IEIS Council;
 - vii) Facilitates communication and collaboration with other entities whose purpose and objectives are of interest to or affect interpreters working in educational and instructional settings;
 - viii) May serve as an ex-officio member of the IEIS Council for one year following the election of a new chair.
 - b) ***Vice-Chair:***
 - i) in the absence of the Chair, assumes the duties of the Chair.
 - ii) Assumes the office of Chair for the duration of the term, should it become vacant.
 - iii) Acts as liaison between the IEIS Council and any established IEIS committees;
 - iv) Produces and/or provides reports of IEIS activities as requested by the IEIS Council, but no less frequently than quarterly;
 - v) Maintains other powers and duties as assigned by the IEIS Council.

c) ***Secretary/Treasurer:***

- i) Maintains accurate and complete minutes of all IEIS Council and general meetings;
- ii) Forwards minutes to the IEIS council and the RID National Office within fifteen (15) days of a meeting;
- iii) Forwards minutes of general meetings to the IEIS Council of IEIS, and to the Board of Directors

d) ***Region Delegate:***

- i) Facilitates regional activities, including, but not limited to coordinating and facilitating IEIS forums at their respective regional conference;
- ii) Disseminates information and serves as a resource to IEIS members within their respective RID region;
- iii) Produces and/or provides reports of IEIS activities as requested by the IEIS Council, but no less frequently than quarterly;
- iv) Participates on the IEIS Council Yahoo Group, in conference calls and corresponds regularly with the IEIS council;
- v) Serves as a resource to their Affiliate Chapters within their regions;
- vi) Maintains other powers and duties as assigned by the IEIS Council.

Elections:

1. Terms:
 - a) Officers shall be elected from the voting IEIS members for a two (2) year term;
 - b) Election and installation of IEIS Council members shall occur in compliance with Appendix R, Member Sections;
 - c) Terms commence immediately upon appointment to an unexpired term.
2. Nominations:
 - a) A call for nominations, stating and describing the offices open for election shall be sent to each Member Section member;
 - b) Nominations require the signatures of no less than ten (10) Member Section members;
 - c) The nominations and elections procedures shall be sent via first class mail or electronically to the membership and postmarked by January first (1st) of odd years;
 - d) Nominations shall be returned via first class mail or electronically to the principal office and postmarked by April first (1st).
3. Ballots:
 - a) Ballots shall be sent to voting members by May first (1) of each election year via first class mail or electronically;
 - b) Ballots are due back to the national office postmarked by June first (1).
4. Contested Elections: Contested elections shall be determined by plurality of those eligible and voting
5. Uncontested Elections: In the event of an uncontested election, the presiding officer of the member section shall cast one ballot for the nominee;

6. Elections Results: Election results and vote counts shall be made known to the Council, candidates and Board of Directors within thirty (30) days of the election.

Vacancies:

1. Appointment to fill an unexpired IEIS Council vacancy shall be made by the chair, upon approval by a majority of the IEIS Council;
2. IEIS Council shall consider recommendations from affiliates within the affected region when making an appointment.

Committees:

1. IEIS shall appoint standing committees and ad hoc committees as the Council deems necessary
 - a) Unless otherwise specified, the committees shall be appointed by the Chair upon approval by a majority of the IEIS Council.
2. The Council shall inform the membership of the composition and charge of such committees within 90 days of their formation.

Meetings:

1. An annual meeting of the IEIS Member Section shall be held during each national conference of the RID.
 - a) The IEIS Council shall decide its meeting schedule at each RID conference;
2. IEIS Council meetings may be face- to- face, by conference call, or by electronic means;
3. IEIS meetings shall be open to all members of IEIS.

Nondiscrimination:

1. IEIS Member Section does not discriminate on the basis of disability, gender, marital status, age, religious affiliation, ethnicity, color, or sexual orientation.

Dissolution:

1. Upon final dissolution of IEIS Member Section, assets shall become the sole property of RID