

## **RID Professional Publications Committee (PPC)** (Version 07.08.05)

### ***Purpose:***

To assist the Board in the acquisition, solicitation, development and publication of professional literature.

### ***Objective:***

The Professional Publications Committee advises RID on issues related to the organization's publications. The committee's primary function is to serve RID Press by recruiting new authors and participating in the review process.

### ***Goals:***

1. To identify gaps in the body of professional literature and consider publication of additional materials of interest to the field.
2. To evaluate queries and submissions as to whether or not material meets the RID Press criteria for publication
3. To ensure content accuracy.
4. To ensure publication of new titles.
5. To facilitate review of manuscripts, abstracts, concept papers that have been submitted for potential publication, to channel constructive feedback to prospective authors, and make to recommendations to the national office and the board of directors.
6. To create a pool of qualified peer reviewers who have expertise in a variety of professional content areas
7. To monitor the review process to ensure that materials are reviewed within a timely period and mediate if there is a vast discrepancy in opinions.
8. To encourage would-be authors and solicit materials for publication.
9. To advise the RID National Office concerning other RID publications and related issues as needed.

### ***Qualifications:***

#### **Members must. . .**

1. be voting members in good standing (member of an affiliate chapter, and a certified or associate member of RID)
2. be willing to attend conference calls and face-to-face meetings each year
3. commit to attend the national conference and pre-conference meetings of the committee
4. work cooperatively with other committee members and liaisons
5. be willing to serve a two-year term commencing at the end of a national conference and to facilitate transitions for new committee members as

- needed [Three (3) consecutive terms on the committee is a suggested maximum]
6. be accessible to the National Office staff and the committee chair
  7. have e-mail access and respond in a timely manner as the bulk of committee work is done via e-mail
  8. be able to work within timelines and meet deadlines.
  9. possess analytical abilities and critical thinking skills.
  10. possess writing/editing skills, be familiar with existing publications in the field, as well as be knowledgeable of the publishing field.
  11. possess RID certification and experience.
  12. have teaching experience as well as an advanced degree.
  13. represent the diversity of the organizational membership and will be knowledgeable about Deaf Culture and ASL Linguistics.

\* The suggested three (3) consecutive terms to serve on a committee would progress in the following manner. The member's first (1<sup>st</sup>) term would be a learning curve. The member would work with a committee mentor to become knowledgeable and comfortable working on the committee. The member's second (2<sup>nd</sup>) term would be as an experienced committee member and as such would be able to take the lead on projects, tasks and duties of the committee. The member's third (3<sup>rd</sup>) term would consist of identifying potential committee members, recruiting, training behind, and wrapping up any projects that are in progress.