

RID Professional Development Committee (PDC) (Version 07.08.05)

Purpose:

To assist the Board of Directors in the oversight of the Certification Maintenance Program and the Associate Continuing Education Tracking Program.

Objective:

To develop and maintain efficient Certification Maintenance and Associate Continuing Education Tracking programs.

Goals:

1. To oversee the CMP and conduct periodic reviews of policies and procedures.
2. To review applications for new approved sponsors
3. To keep the membership informed of changes and updates to the CMP and ACET through member forums and articles in the RID VIEWS
4. To conduct annual audits of selected approved sponsors
5. To review annual CMP cycle deadline extension requests
6. To participate in meetings of the RID Triad
7. To investigate new ways to streamline CEU reporting and tracking processes for approved sponsors, affiliate chapter conferences, region conferences, biennial conferences, etc.
8. To develop and maintain a list of sponsors approved by the association to provide CEUs
9. To keep approved sponsors informed via the approved sponsors Yahoo Groups ListServe in addition to conference forums, and the VIEWS.

Qualifications:

Members must . . .

1. be voting members in good standing (member of an Affiliate Chapter, and a National Certified or Associate member), with the exception of NAD representatives.
2. be willing to attend conference calls and face-to-face meetings each year.
3. commit to attend the national conference and pre-conference meetings of the committee.
4. work cooperatively with other committee members and chair, the National Office committee coordinator, and the board liaison.
5. be willing to serve a two-year term commencing at the end of a national conference and to facilitate transitions for new committee members as needed *[Three (3) consecutive terms on the committee is a suggested maximum]

6. be accessible to the National Office staff and the committee chair
7. have e-mail access and respond in a timely manner as the bulk of committee work is done via e-mail.
8. be participating in either the RID Certification Maintenance Program (CMP) or the RID Associate Continuing Education program (ACET).

* The suggested three (3) consecutive terms to serve on a committee would progress in the following manner. The member's first (1st) term would be a learning curve. The member would work with a committee mentor to become knowledgeable and comfortable working on the committee. The member's second (2nd) term would be as an experienced committee member and as such would be able to take the lead on projects, tasks and duties of the committee. The member's third (3rd) term would consist of identifying potential committee members, recruiting, training behind, and wrapping up any projects that are in progress.