

Alternative Pathway to Eligibility Application

Guide to Filling out the Form

Section 1: Personal Data

Name: Write in your first name, middle initial, last name, and any post-nomial abbreviations or numbers that are a part of your legal name (Jr., II, etc.).

RID Member/Non-member #: Write in your RID membership number. If you do not remember your membership number, go to www.rid.org, log onto your account (using the e-mail address that is on file and your password), and click on “Manage Your Profile.” Your account number is listed at the top of the page. If you are unable to log onto your account, please call the RID National Office at 1-703-838-0030 and press 1 for Member Services. If you are not a member and wish to take advantage of our membership discount, log onto www.rid.org, click on “Member Center” and then click on “Apply for RID Membership” (found on the left).

Applying for:

This application is required for:

- 1) Individuals who do not hold an associate’s degree or higher and who wish to apply to take the NIC, SC:L, or OTC interview/performance exams. (*A degree is not required for the written/knowledge exams.*)
- 2) EIPA interpreters who hold the Ed:K-12 credential and would like to become certified members of RID.

Please mark the coordinating box.

Section 2: Contact Information

This address is: Home – Business: Indicate whether the address you are providing is your home or business address by marking the appropriate box.

Street Address, City, State, Zip: Write in your complete and current address.

Telephone, Fax, E-mail: Write in the best phone number by which to reach you, a fax number (if you have one), and the e-mail address to which you would like RID to send all testing-related information.

Section 3: Eligibility Requirements & Qualifying Points

Category I – Formal Education

Requirements: You must have at least 15 points in this category and you may earn a maximum of 30 points.

General Education Subject Areas: Enter the number of credit hours you have earned under the appropriate subject area. Refer to the General Education Subject Area Sample Course Classifications sheet. If you still have questions about which subject area your class(es) fall under, please call the RID National Office at 1-703-838-0030 and press 2 for Pre-test Questions or e-mail the Certification Department at certification@rid.org for guidance.

Please note that if you have fewer than 15 credit hours or if your earned credit hours do not cover at least three (3) subject areas, you do not meet the requirements of the Alternative Pathway to Eligibility.

Documentation: Attach a copy of your college transcript(s).

Category II – Work Experience

Requirements: You must have at least 15 points in this category and you may earn a maximum of 30 points.

Employer's Name: Write in the name of the company, educational institution, organization, or individual for whom you work(ed).

Qualifying Occupation: Write in your job title.

Supervisor's Name: Write in the first and last name of the person who is/was your supervisor.

Supervisor's Telephone Number: Write in a phone number by which we can reach your supervisor (or previous supervisor) during work hours.

Number of Years Employed: Write in the whole number of years you worked full time.

Points Earned: Multiply the number of years worked by five (5) and write this in the points earned box. You will be able to claim up to six (6) years of full-time interpreting work. If you have worked fewer than three (3) years as a full-time interpreter, you do not meet the requirements of the Alternative Pathway to Eligibility.

Documentation: Attach either a copy of your end-of-year tax document (please blot out your social security number) or a letter from your employer(s) verifying your job title, length of tenure, and full-time status for the job(s) listed on the application.

Category III – Relevant Training

Requirements: You must have at least 15 points in this category and you may earn a maximum of 30 points.

Educational Provider: Write in the name of the organization, educational institution, or individual who sponsored the training.

Educational Activity: Write in the title of the activity.

Location: Write in the city and state where the activity took place.

Date(s): Write in the date or dates during which the activity took place.

Clock Hour(s): Write in the number of actual hours you participated in the educational activity.

If you have fewer than 1.5 CEUs (15 hours) from an RID Approved Sponsor in the last five (5) years, you do not meet the requirements of the Alternative Pathway to Eligibility.

Documentation: Attach a copy of your RID CEU transcript. If there is an activity that is not yet documented on your transcript, provide the letter of completion that your RID Sponsor issued you. This should include the number of clock hours you completed.

Category IV – Professional Certifications

Requirements: There is no minimum for this category and you may earn a maximum of ten (10) points. You can earn five (5) points for having current and valid professional certification in a deafness-related field and can receive credit for up to two (2) certifications. This would include state certifications, EIPA, RID certifications, etc.

Documentation: Attach a copy of your certificate(s) or a letter from the certifying organization verifying your certification status.

Category V – Leadership & Participation

Requirements: There is no minimum for this category and you may earn a maximum of ten (10) points. You can earn one (1) point for each year of volunteer work on the RID Board of Directors or as an RID Committee Chair or Member. You can earn one (1) point for each article you have written (published) in *VEWS* or the *Journal of Interpretation (JOI)* within the last 5 years.

Documentation: If you have published an article, please attach a copy of the article. No documentation is needed for RID volunteer positions.

Section 4: Totals & Signature

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Totals: Enter the points earned from each category in their respective boxes. Add them up and enter the grand total in the “Total Qualifying Points Earned” box.

Signature & Date: Using a pen, please sign the form to certify that you have completed the application truthfully to the best of your knowledge, then date the application.

For Administrative Use Only Section

Please do not write in the “For Administrative Use Only” sections. These areas will be used by the RID Certification staff.

Submitting the Alternative Pathway to Eligibility Application

It is recommended that you send your application with the ability to track it. Please send your completed application to:

**RID
Attn: Certification & Ed. Dept.
Alternative Pathway
333 Commerce Street
Alexandria, VA 22310**

You will receive an e-mail from the Certification & Education Department with your eligibility status approximately 2-4 weeks after your application has been received.