

## How to Earn CEUs?

METHOD	EXAMPLES	IMPORTANT NOTES
<p><b>Sponsor Initiated Activities</b></p>	<p>short courses, workshops, seminars, conferences, teleconferences, and distance learning (e.g., continuing education publications, teleconferences, multi media instruction materials, and programmed learning materials)</p>	<p>These are events that are offered and organized by an RID CMP Approved Sponsor.</p> <p>It is important to know your RID Member # when you attend these activities so your CEUs are properly credited to your transcript.</p>
<p><b>Participant Initiated Non-RID Activity (PINRA)</b></p>	<p>auditing a college course, non-credit courses at an educational institution, corporate trainings, community education, school district in-service and organizational conventions/workshops</p>	<p>These events are not offered or organized by an RID CMP Approved Sponsor.</p> <p>You <b>MUST</b> contact an RID CMP Approved Sponsor <b>BEFORE</b> attending the event to earn CEUs.</p>
<p><b>Academic Coursework</b></p>	<p>courses taken from an accredited institution during the participant's current cycle in which the participant receives a minimum letter grade of "C" (2.0)</p>	<p>CEUs for academic coursework can be credited after you have begun or completed the course but must be within your current cycle.</p> <p>Contact an RID CMP Approved Sponsor to process these CEUs.</p> <p>Academic credit is converted on the basis of 1-quarter credit hour equaling 10 contact hours (1 CEU) and 1 semester credit hour equaling 15 contact hours (1.5 CEUs).</p>

<p><b>Independent Study</b></p>	<p>research, initial curriculum development, study groups, independent reading, mentoring and the preparation of scientific/clinical materials for publication</p>	<p>You <b>MUST</b> apply for and receive approval from an RID CMP Approved Sponsor <b>BEFORE</b> starting the activity.</p> <p>Not all RID CMP Approved Sponsors are approved to process Independent Studies so please check with your sponsor first.</p> <p>Independent Study Activities are limited to a maximum 2.0 CEUs per Independent Study Plan.</p>
<p><b>UNACCEPTED ACTIVITIES</b></p>	<ol style="list-style-type: none"> <li>1. Board/Committee activities</li> <li>2. Business meetings of the association</li> <li>3. Professional service delivery</li> <li>4. Lunch, dinner, socials, or entertainment</li> <li>5. Activities that are a part of one's routine employment responsibilities.</li> </ol>	<p>The PDC recognizes that these activities may provide valuable learning opportunities. An Independent Study may be designed to identify the specific learning objectives to be accomplished by virtue of those opportunities (e.g., while it would not be appropriate to earn CEUs for serving on a board, one might design an Independent Study that identifies specific lessons learned as a board member).</p>