

Certification Maintenance Program Discrepancy Report

Please use this form should you have any discrepancy with your transcript (i.e. missing activities, incorrect CEUs). In order to be credited for a missing activity, you must submit verification of having attended the activity (i.e. certificate of attendance).

Your Name and RID Member # (please print!): _____

Your Mailing
Address: _____

Your City and State: _____

Your Phone Number: _____ Your E-Mail Address: _____

Title of Activity: _____

Start Date/End Date of Activity: _____ Start Time/ End Time of Activity _____

Number of CEUs To Have Been Awarded: _____

Number of CEUs received (if different than what should have been awarded): _____

Instructor=s Name: _____ City/State of Activity: _____

RID Approved Sponsor=s Name: _____

Activity Code as indicated by Sponsor: _____

Indicate the content area of this activity. Professional Studies General Studies

Please indicate the reason(s) for your discrepancy:

Missing activity Incorrect Number of CEUs Incorrect Content Area

Other reason(s): _____

Title of Activity: _____

Start Date/End Date of Activity: _____ Start Time/ End Time of Activity : _____

Number of CEUs To Have Been Awarded: _____

Number of CEUs received (if different than what should have been awarded): _____

Instructor=s Name: _____ City/State of Activity: _____

RID Approved Sponsor=s Name: _____

Activity Code as indicated by Sponsor: _____

Indicate the content area of this activity. Professional Studies General Studies

Please indicate the reason(s) for your discrepancy:

Missing activity Incorrect Number of CEUs Incorrect Content Area

Other reason(s): _____

Title of Activity: _____

Start Date/End Date of Activity: _____ Start Time/ End Time of Activity : _____

Number of CEUs To Have Been Awarded: _____

Number of CEUs received (if different than what should have been awarded): _____

Instructor=s Name: _____ City/State of Activity: _____

RID Approved Sponsor=s Name: _____

Activity Code as indicated by Sponsor: _____

Indicate the content area of this activity. Professional Studies General Studies

Please indicate the reason(s) for your discrepancy:

Missing activity Incorrect Number of CEUs Incorrect Content Area

Other reason(s): _____