

NAD-RID Certification Council Committee (CC) (Version 4-06)

Purpose:

To assist the Boards of the NAD and RID in the oversight of the National Testing System.

Objectives:

1. To help develop and maintain an efficient National Testing System with a primary focus of certification and test administration.
2. To act in an advisory capacity to the NAD and RID Boards of Directors and the National Testing System regarding certification and test administration.
3. Review current testing systems and advise the NAD and RID Boards of Directors of revisions, improvements, and updates

Goals:

1. To compile NTS policies and procedures and infuse them into the RID Policies and Procedures Manual (PPM).
2. To implement and maintain efficient procedures to administer the NTS.
3. To process and approve petitions for certificates
4. To process and approve applications for reinstatements, extensions, and appeals
5. To maintain efficient procedures for the appeal on questions of certification or evaluation
6. To oversee Sub-Committees/Task Forces focusing on new testing instruments
7. To oversee the Sub-Committees/Task Forces focusing on current testing instruments
8. To review member satisfaction with testing processes and testing instruments
9. To develop strategic plans in concert with the NAD and RID BODs and the RID national Office for the entire testing system.
10. To participate in RID TRIAD activities.

Qualifications:

Members must. . .

1. Be voting members in good standing of either the NAD or the RID. RID members must be members of Affiliate Chapters, and nationally certified or Associate members
2. Be willing to attend 4 conference call / face-to-face meetings each year

3. Commit to attend the RID national conference and pre-conference meetings of the committee
4. Work cooperatively with other committee members and liaisons
5. Be willing to serve a two-year term commencing at the end of the RID national conference and to facilitate transitions for new committee members as needed *[Three (3) consecutive terms on the committee is a suggested maximum]
6. Be accessible to the National Office staff and the committee chair
7. Have e-mail access and respond in a timely manner as the bulk of committee work is done via e-mail
8. Enjoy focused, detailed work.
9. Be knowledgeable of the overall testing system
10. Have technical writing skills.
11. Not be simultaneously involved in any other testing system, nor should they have been involved within one year prior to their appointment to the committee
12. Be willing to travel to present at workshops and forums on the NTS as needed

The committee should be comprised of a minimum of 3 RID representatives and 3 NAD representatives.

* The suggested three (3) consecutive terms to serve on a committee would progress in the following manner. The member's first (1st) term would be a learning curve. The member would work with a committee mentor to become knowledgeable and comfortable working on the committee. The member's second (2nd) term would be as an experienced committee member and as such would be able to take the lead on projects, tasks and duties of the committee. The member's third (3rd) term would consist of identifying potential committee members, recruiting, training behind, and wrapping up any projects that are in progress.