



Registry of Interpreters for the Deaf, Inc.

**Board of Directors Meeting
Official Minutes
Thursday, March 4 - Sunday, March 7, 2010
Atlanta, Georgia**

Motions start at 2010.05

<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Name</u>	<u>Present</u>	<u>Absent</u>
Cheryl Moose, President	X		Jacqueline Emmart, Region I Representative	X	
Rachel Coppelli, Vice President	X		Lisa Schaefermeyer, Region II Representative	X	
Kelly Flores, Secretary	X		Leandra Williams, Region III Representative	X	
Brenda Walker Prudhom, Treasurer	X		Chris Grooms, Region IV Representative	X	
Lewis Merkin, Member At Large	X		Dawn Bolduc, Region V Representative	X	
Debbie Peterson, Deaf Member At Large	X*		Clay Nettles, Executive Director	X	

- * Joined Late
- ** Left for Part of the Meeting
- *** Left the Meeting Early
- **** Resigned From Office

Interpreting – David Turner, Angie Nielsen, Sylvia Primeaux

Guests: Ander Bolduc, Renee Olson, Hijrah Hamid, Darby Nicholson, Diana Jarvis, Contessa Ogletree, Marilyn Teague, Janet Combee, Donna Davis, Diane Lynch, Jackie Anthony, Randy Shaw, Dot Shaw, Richard Brumberg, and Roberta Goldberg.

RID National Office Directors and Staff Present

- Director of Finance & Administration: Matthew O'Hara
- Director of Communications: Tina Schultz
- Director of Meetings: Cori Dossett
- Director of Certification and Education: Phara Rodrigue
- Director of Member Services: Ryan Butts
- RID Government Affairs Representative: Janet Bailey

President Moose Called the Meeting to Order at 11:21 AM.

Acceptance of the January 2010 Meeting Minutes

Motion #2010.05 *To accept the minutes, as revised, of the January 7, 2010 meeting of the RID Board of Directors.
Flores/Prudhom
Passed Unanimously*

Region I Representative Title

The RID Board of Directors, acting on advice from legal counsel, accepted the recommendation to change the title of Region I Representative Jacqueline Emmart to Interim Region I Representative throughout the rest of her term. This is purely an administrative action on the part of RID and in no way reflects on the service Ms. Emmart has offered to date.

Deaf Advisory Council (DAC) Work Group

The Board of Directors received an update from the DAC Work Group on the development of the Fact Sheet for the DAC including scope of work. Further work will be completed prior to a formal recommendation for consideration by the Board of Directors.

RID Operating Budget for Fiscal Year 2011

MOTION 2010.06 *To accept national office recommendation # 2010.01 that establishes, as a working document subject to revision, the operating budget for fiscal year 2011 (document entitled Approved FY 2010 budget 2009.24 with draft FY 2011 021610).
Prudhom/Coppelli
Passed Unanimously*

2011 Conference Budget

MOTION 2010.07 *To accept the 2011 Conference budget as the working budget document for the conference.
Prudhom/Shaefermeyer
Passed Unanimously*

Regional Conference Management

The RID Board of Directors reviewed a proposal from National Office Director of Meetings Cori Dossett as was directed by board motion 2010.03 (Audit Committee recommendation to consider making changes recommended by the independent auditor) which included regional conference planning and implementation improvements to comply with the Sarbanes-Oxley Act and RID's fiscal and accounting responsibilities according to the IRS. The board had no objections to moving forward with this proposal as a working document.

Member Section Guidelines

MOTION 2010.08 *To adopt the guidelines submitted, with suggested revisions, to align member section activities in various areas such as membership, communications and finances, in order to comply with issues noted by the certified public accountant in the fiscal year 2009 audit. As the auditor noted, the member sections and their funds should be managed according to accounting principles to ensure we are following protocol according to appropriate non-profit and IRS activity.
Merkin/Williams
Passed Unanimously*

Modification of National Conference Selection Process

Motion 2010.09 *To amend 91.19 to read as follows, as well as modify the process noted in 94.09: To host national conferences on a rotating basis, to the extent fiscally and logistically feasible, through the regions of the association.*

***Prudhom/Coppelli
Passes Unanimously***

Conference Motions Compliance

All conventions/conferences prior to 2007 have no outstanding motions/resolutions requiring further action by RID. Items remaining from the 2007 and 2009 Conferences are noted on the RID website.

Spanish Language Translation

The board of directors had no objection to a proposal to establish a work group/committee to set standards and determine priorities for Spanish language translation.

Student Member Section

***MOTION 2010.10 To approve the petition for establishment of the RID Student Member Section as a new member section.
Emmart/Grooms
Passes Unanimously***

PDC Recommendation

The board of directors reviewed a recommendation from the Professional Development Committee on a temporary suspension of new applications for CMP sponsorship in order to improve processes and customer service. The board had no objections to moving forward with this proposal with the understanding that it would be clearly communicated to the membership.

Review of the Rulemaking Process

The board reviewed the Rulemaking process and found that the procedure is in compliance with CM 2009.02.

Committee Appointments

The RID Board of Directors approved the appointments of the following committee members:

NAD Representatives

NAD-RID Certification Council - Judith Gilliam

PDC - Claudia Lee

Ethics Committee - Glendia Boon*, Phyllis Wilcox*, Linda Raymond*. Judith Gilliam will continue to serve as a Mediator for the Ethical Practices System, as well as serve as NAD Representative on the NAD RID Certification Council.

**Already appointed as RID representatives. Will inform these that they are serving dual role as NAD representatives.*

RID Representatives

Bylaws Committee – Janet Beattie

Diversity – CM Hall (moving from SAC)

ACRC – Sara Lucas (from bylaws)

NIC TF – Sherri Collins (to replace Liz Hill)

Expert Assistance for the NIC Task Force In Developing a Vision and Master Plan for the NIC

The board of directors had no objection to a proposal from Phara Rodrique, Director of Certification and Education, to provide the NIC Task Force expert assistance in developing a Vision and Master Plan for the NIC.

Honoraria and Consulting fees for Board Members

The board of directors had no objection to adoption of the policy below that clearly delineates when board members may and may not receive honoraria and consulting fees.

HONORARIA AND CONSULTING FEES:

Honoraria and consulting fees for board members may be paid only when the necessary expertise is not available through the Association (members, board, staff, appointed groups, etc.); when the requirement is unique to the skills of an individual; or when the workload and time commitment associated with the task is more than normally expected of a volunteer.

Example: Jane Doe, RID board member, is a qualified expert mentor. Several other association members who are not serving on the RID board have equivalent expertise. Therefore, when an RID Affiliate Chapter asks Jane Doe to attend as an RID board member, present a workshop, and meet with that chapter's mentoring subcommittee, Jane Doe may not receive honoraria or consulting fees for doing so. Jane Doe has the option of declining presentations or meetings that are above and beyond the ordinary duties of a board member, but chooses to accept the request. Jane Doe may receive reimbursement from RID, the Affiliate Chapter, or a combination of both for reasonable expenses incurred (i.e. registration/waived registration, travel, lodging, transportation, and per diem) that do not exceed actual expenses incurred. In this case, the Affiliate Chapter waives registration and provides one night lodging, and RID reimburses Jane Doe for flight, transportation, and per diem.

Board Reports were accepted as written.

National Office Report Highlights

CERTIFICATION AND EDUCATION DEPARTMENT REPORT

Phara G. Rodrigue, MA, Director of Certification and Education

RID Certification and Education Program Update

- The second meeting of the NIC Task Force which will take place on April 10-11, 2010.
- Drafted a comprehensive Frequently Asked Questions document for the CDI exam. The CDI task force will review this document and provide additional feedback prior to the next face-to-face meeting.
- Revised the EIPA application and made new version available on www.rid.org.
- Cross-training of all staff within the Certification and Education department remains to ensure continuous and improved customer service, efficiency, and appropriate coverage at all times.
- Continue to provide stellar customer service to certified members, potential candidates, members, and all other stakeholders.
- Continue to work with Castle Worldwide to streamline processes and provide better service to examination candidates.

COMMUNICATIONS DEPARTMENT REPORT

Tina Schultz

Director of Communications

Publications:

VEWS: The Winter issue was a little late hitting the mailboxes due to weather and the holidays. The Spring issue is expected to hit the mailboxes the first week of April.

E-NEWS: Region Representatives will be sharing Affiliate Chapter Profiles in upcoming E-News.

Interpreting in the News: We are currently working on a policy for Interpreting in the NEWS regarding what is or is not included.

Government Affairs Program:

Projects

SURVEY: Completed. Currently compiling the responses. Once complete, review and prioritizing the results. Use results to develop GAP further.

Letters Written in Response to Member Requests

MICHIGAN: Letter expressing member concerns over rules and regulations standards chart sent to the Division on Deaf and Hard of Hearing

WISCONSIN: Letter of Support for Interpreter Licensure Bill

Meetings Attended

DHHA February 2, 2010.

DHHCAN (Deaf and Hard of Hearing Consumer Action Network): December 2009, January and February 2010

Federal Communications Commission: 12/17/09 event, "Workshop on VRS Reform"

Planned Meeting Attendance

1st North American Summit on Interpreting

Committee Work

National Emergency Number Association (NENA): Janet has been involved and working on the accessibility committee for NENA to give the interpreter perspective on how emergency calls should be handled at VRS centers.

Presentations

National Symposium on Video Interpreting: The State of the Practice and Implications
May 23-25, 2010

GAP Presentations at Region Conferences

Articles

Article about GAP and summary of survey results.

Committee Work

Educational Interpreting Task Force: The Educational Interpreting SPP is currently being voted on.

The Video Interpreting Task Force (VITF) VRI SPP passed.

Meetings Department Report - February 2010**Cori Dossett****Director of Meetings**

2011 Conference planning is well underway. The call for proposals has been published and the call for support staff will follow. The board of directors has reviewed the conference budget.

2013 Conference will be in Indianapolis, Indiana.

2015 Conference - Site search in progress.

Research is underway regarding CM 2009.03 that states "RID conduct a formal investigation on remote meeting access (including voting processes) to ensure maximum member input and report back to the membership for a vote by July 1, 2010, and have a system in place for the 2011 Conference".

Member Services Department Report 2/17/2010**Ryan Butts****Director of Member Services**

Current Membership Numbers: 14,101

Total number of current members by region:

Region I: 2,582

Region II: 3,235

Region III: 2,834

Region IV: 2,013

Region V: 3,237

The board of directors extends congratulations to Ryan Butts, Director of Member Services, for

her acceptance into the American Society of Association Executives's (ASAE) Leadership Academy, which is a two year program for emerging leaders who want to gain leadership techniques and experience.

President Moose adjourned the meeting at 11:00 AM.

Future Meeting Dates			
Date	Location	Site	Call to Order
Thursday, May 6, 2010	Conference call		6:00 PM Eastern, 5:00 PM Central; 4:00 PM Mountain; 3:00 PM Pacific
Thursday, June 24, 2010	Conference call		6:00 PM Eastern, 5:00 PM Central; 4:00 PM Mountain; 3:00 PM Pacific
Thursday, August 19, 2010	Conference call		6:00 PM Eastern, 5:00 PM Central; 4:00 PM Mountain; 3:00 PM Pacific
Wednesday, September 22 – Sunday, September 26, 2010	Face-to-Face	Washington, DC area	
Thursday, November 18, 2010	Conference call		6:00 PM Eastern, 5:00 PM Central; 4:00 PM Mountain; 3:00 PM Pacific
Thursday, March 3 – Sunday, March 6, 2011	Face to Face	Dallas, TX	

Respectfully Submitted,

Kelly Flores

Kelly Flores, RID Secretary