



Registry of Interpreters for the Deaf, Inc.

Research Grant

Registry of Interpreters for the Deaf

Proposal Information and Guidelines

Section 1: Introduction

The RID Research Grant is a financial award distributed annually to members who are seeking financial support for short-term, focused research projects. The research projects must address an important question or issue in signed language interpreting or related professional activities. Grant proposals are evaluated through a competitive process in which one (or more) project proposals are selected for funding. The annual amount available for distribution is currently \$15,000.

These guidelines provide instructions for creating a research proposal, including information on eligibility criteria, proposal requirements, budget guidelines and submission deadlines. Applicants are advised to carefully read and adhere to these guidelines when preparing their proposals.

Section 2: History of the Grant

The Research Grant was initiated in 2006 with the dual goals of advancing research projects that advance the knowledge and practice of signed language interpreting and providing members with financial incentives to conduct research. A listing of prior grant recipients is provided below.

Year	Recipient's Name(s)	Title of Grant
2009	Deaf Wellness Center, University of Rochester, School of Medicine, Robyn K. Dean Robert Pollard	<i>The Impact of Work Settings on Interpreters' Occupational Health: A National Follow-up Study</i>
2008	Superior Court of Ventura County, CA	<i>In-depth task analysis of the role and function of deaf interpreters in the courtroom setting.</i>
2007	Texas Department of Assistive and Rehabilitative Services, Office for Deaf and Hard of Hearing Services	<i>Latino trilingual research program</i>
2006	National Center on Deafness at California State University at Northridge (CSUN)	<i>Research on interpreter shortages in the United States</i>

Section 3: Scope and Characteristics of Grant

The types of projects that RID supports include the following:

- Self-contained research projects on interpreting, teaching, mentoring or other aspects of the interpreting profession
- Pilot or feasibility studies for future research projects
- Secondary analysis of existing data
- Survey design and collection
- Review of research literature on a specific topic

Applicants may request funding for a project period lasting up to two years and a budget for direct costs of up to \$15,000. The grant proposal cannot be renewed. No preliminary data are required in the proposal but may be included if available.

Section 4: Eligibility

Any RID member in good standing may submit a grant proposal. Non-members of RID may be identified as partners in the project, but only if an RID member is named as the primary investigator. The name and contact information of the primary investigator (or investigators) must be indicated in the cover letter.

Section 5: Proposal Requirements

The grant proposal must include four components:

1. Cover Letter
2. Project Description
3. Project Budget Worksheet
4. Two Letters of Support

Note: If any of the components is missing or do not adhere to the stated guidelines, the application will be disqualified from consideration. Additionally, each section should be proofread carefully for grammar and spelling.

A description of each component follows:

1. Cover Letter

The proposal must include a cover letter which contains:

- The title of the project
- A 1-2 paragraph description of the project
- Name and contact information of the primary investigator (and each other of the collaborating investigators)

2. Project Description

The project description must include information on six topics. Each topic section must be clearly written in narrative format (not bullet points), with section headings. The sections must adhere to the maximum word length in the guidelines. Specific information and guidelines for the required sections are provided in Section 6 of this document. The required sections for the project proposal are:

1. Significance of the Project
2. Approach
3. Timeline
4. Investigator(s)
5. Project Environment
6. Plan for Dissemination

3. Project Budget Worksheet

Applicants must submit a Project Budget Worksheet with the grant proposal. A sample worksheet may be found at the end of this document. Budget Guidelines are provided in Section 7 of this document.

4. Two Letters of Support

Two letters of support for the project must be submitted with the research proposal. The letters of support should include information about the qualifications of the applicant(s) and their ability to design and oversee the research project. Letters of support can NOT be submitted by a current member of the RID Board of Directors or the Research Grant Review Committee.

Section 6: Required Sections

The grant description must contain the following six sections:

1. Significance of the Project (Approximately 500 words)

Share the pressing questions that will be addressed in the project and their significance to the interpreting profession (i.e., what important problem(s) will be addressed by this project? How will our knowledge or practice of interpreting be advanced by this study? What effect will this project have on the concepts, methods, and services that drive the interpreting profession?)

2. Approach (Approximately 500 words)

Describe the experimental design or methodology in which you will carry out your project. Relate how any conceptual frameworks, designs, methods and analyses will be applied to the aims of the project. What problem areas do you anticipate, and what alternative tactics can you offer? How is your proposed project original and innovative? Does your project require Human Subjects Approval (Institutional Review Board approval through a university)?

3. Timeline (Approximately 300 words)

What are the specific activities of your research project and your planned timeline to achieve them? (Note: The applicant may use a table to illustrate the project's activities and timelines.)

- 4. Investigator(s)** (Approximately 200 words for each investigator)
Describe the qualifications of each the investigators. What makes the investigators appropriately trained and well-suited to carry out this project?
- 5. Project Environment** (Approximately 400 words)
Describe the environment in which the project will be conducted. How does the environment contribute to the probability of success? What are the unique features of the environment and subject population for this project? If this is to be a collaborative project, please describe the key individuals involved with the project. Name any institutional supports that will be pursued or obtained.
- 6. Dissemination Plan** (Approximately 200 words)
Describe how the project results will be disseminated for public review (e.g., *VIEWS*, presentations, journal publications, etc.).
- 7. Project Budget Worksheet**
A complete project budget worksheet must be submitted with the grant proposal. See Section 6 in this document for more detailed guidelines.
- 8. References** (Not Required)
References may be included as part of the grant proposal but are not required.
References should follow the American Psychological Association style format.

Section 7: Budget Guidelines

A project budget worksheet is a required part of the grant proposal. The budget should be created in a table format (See sample budget at end of this document)

Research grant funding may be used for the following:

- Materials and supplies required to complete the project;
- Travel required for research purposes (not conference attendance);
- Honorarium payment for participants, (e.g., subjects or informants);
- Fees associated with technology (e.g., survey Web sites or software);
- Contracts with specified vendors, sign models, informants or consultants;
- Services, (e.g., media and statistical consulting);
- Salary supplement (on a limited basis); and
- Purchase of permanent equipment (Note: The use of the purchased equipment following the grant period must be specified in the budget)

Funding will be provided to activities that directly relate to development and research. Funding is not provided for projects that fall under the regular expectations of other job requirements, to hire additional staff, tuition costs or for conference travel or registration. Additionally, the grant proposal should specify whether the RID funds will be used to supplement other grant funding or if matching funds are available. Applicants may be asked to provide a rationale for various items in the budget.

Section 8: Proposal Submission Deadline

All components of the grant application, including letters of support, must be submitted electronically no later than December 31st. Each component of the proposal must be submitted to Tina Schultz, RID Director of Communications at tschultz@rid.org.

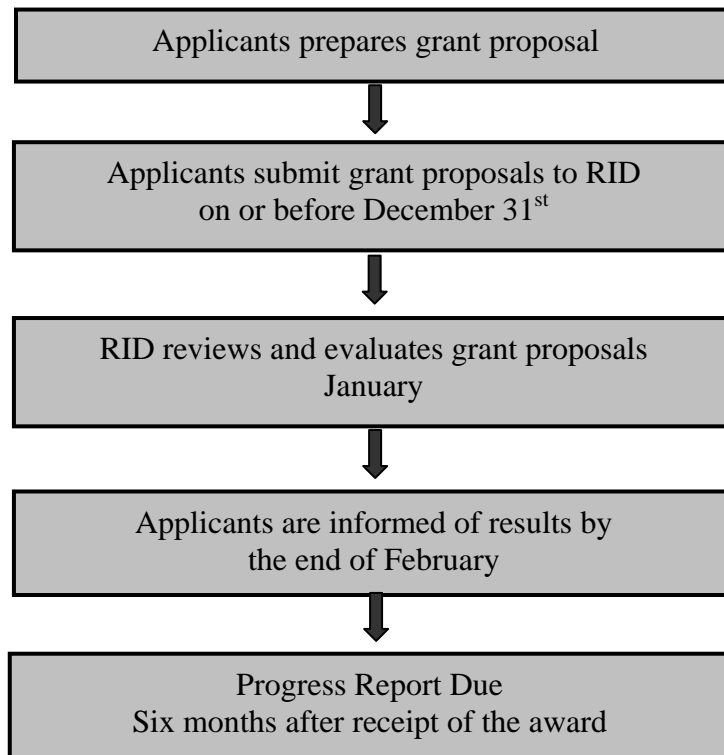
Section 9: Progress Report

Recipients of the RID Research Grant will submit a one-page progress report to RID on a date designated by the association. The progress report will be due approximately six months after receipt of the monies and will include a brief summary of progress to date and plans for completion.

Section 10: *VEWS* Article

Grant recipients are required to submit an article that summarizes their results from the research grant for publication in RID *VEWS* upon completion of the grant cycle.

Section 11: Grants Process Overview



Conclusion

Thank you for your interest in the RID Research Grant and best wishes in creating your grant proposal. Please feel free to contact the RID with any questions about your proposal. Questions should be addressed to:

Tina Schultz
RID Director of Communication
Email: TSchultz@rid.org
Phone: 703-838-0030 Ext. 208 (Voice)
703-838-0459 Ext. 208 (TTY or VP)

SAMPLE BUDGET

RID Research Grant
Project Budget Worksheet

Title of Project _____

Primary Investigator(s) _____

Category	Description	Budget Amount
Contracts		\$
Travel		
Subject Fees		
Honorarium		
Technology		
Salary Supplement		
Equipment		
Materials & Supplies		
Services		
Salary Supplement		
Other		
Total Direct Costs		\$